



**TECKYGUYS
ACADEMY**

AI & DATA SCIENCE

PATHWAY GUIDE

PREPARED BY: CHROME TECH LLC

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A practical pathway for beginners, career changers, working professionals and experienced technicians.



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ABOUT THIS GUIDE

Welcome to the AI & Data Science Pathway

This standalone guide explains the curriculum, analytics laboratories, team simulations, assessments, portfolio requirements, awards and career preparation across the TeckyGuys AI & Data Science Pathway.

What this guide covers

- Level 1 — AI & Data Foundations
- Level 2 — Applied Data Analytics & Python
- Level 3 — Advanced AI & Data Science (planned)
- Cisco Networking Academy learning, TeckyGuys analytics laboratories and capstone assessments
- Data and AI tools, professional standards, responsible AI, privacy, governance and career opportunities

What this guide does not replace

- The TeckyGuys Academy Catalog and Student Handbook
- The student's written enrollment agreement and program offer
- Current Cisco, Python Institute, Microsoft, cloud-provider or other external certification requirements
- Employer-specific experience, access, screening or work-authorization requirements

IMPORTANT: Course access, schedules, included services, examination vouchers and advanced-level availability must be confirmed in writing for the applicable enrollment period.

NAVIGATION

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SECTION 1

Pathway Overview

The AI & Data Science Pathway prepares students to collect, organize, analyze, visualize and responsibly use data while developing practical foundations in artificial intelligence, machine learning and data-driven problem-solving.

The pathway combines:

- Artificial-intelligence and data courses available through Cisco Networking Academy
- TeckyGuys instructor-led practical training
- Data-cleaning, analysis and visualization laboratories
- Python, spreadsheet, database and notebook activities
- Responsible-AI, privacy, security and data-governance practices
- Introductory machine-learning activities
- Business, operational and community data projects
- Practical assessments and portfolio development
- Career and professional-development preparation

The pathway has three clearly defined levels:

- Level 1 — AI & Data Foundations
- Level 2 — Data Analytics & Applied AI
- Level 3 — Advanced Data Science, Machine Learning & AI Solutions

Each level identifies:

- The courses students complete
- The data and AI skills taught
- The practical activities delivered by TeckyGuys
- The tools and laboratory environments used
- The assessments students must pass
- The award students receive
- The career and certification preparation provided

Courses available through Cisco Networking Academy provide the principal course curriculum for Levels 1 and 2.

Some courses available through Cisco Networking Academy may be created with or delivered through approved curriculum partners. TeckyGuys will identify the applicable course or curriculum provider in the student's enrollment information.

TeckyGuys Academy adds instructor guidance, practical laboratories, data projects, portfolio development, assessments, responsible-AI training and career-development activities.

Level 3 is a TeckyGuys advanced practical program. It may use approved vendor courses and platforms, but TeckyGuys will not represent those resources as official Cisco courses unless they are specifically available through Cisco Networking Academy.

USE DATA RESPONSIBLY: Students must use authorized datasets, assigned environments and lawful services for every activity and project.

SECTION 2

Who This Pathway Is For and How It Progresses

The AI & Data Science Pathway is designed for:

- Complete beginners interested in artificial intelligence
- Students who want to understand how data is used
- Aspiring data analysts
- Aspiring business-intelligence analysts
- Aspiring data scientists
- Aspiring machine-learning practitioners
- Technical professionals seeking data skills
- Business professionals who work with reports and operational data
- IT support technicians
- Software-development students
- Cybersecurity students
- Networking and infrastructure professionals
- Cloud and DevOps candidates
- Data center technicians and operations personnel
- Entrepreneurs seeking to make data-informed decisions
- Educators and nonprofit professionals
- Healthcare, finance, logistics and public-sector professionals
- Students preparing for entry-level data or AI credentials
- Individuals progressing toward advanced data-science education or employment.

Previous artificial-intelligence or data-science experience is not required for Level 1.

Basic computer literacy is recommended.

Students entering the practical programming components should be willing to learn foundational Python.

The required courses provide structured academic learning.

TeckyGuys Academy provides the practical experience required to apply that learning through data laboratories, case studies, projects, presentations and capstone assessments.

SECTION 3

Entry Requirements and Readiness

3.1. Level 1 Entry

Level 1 is open to beginners.

Previous data-analysis, programming, statistics or artificial-intelligence experience is not required.

Students should be able to:

- Operate a computer
- Use files and folders
- Use a web browser
- Enter and review information in a spreadsheet
- Follow written technical instructions
- Perform basic arithmetic
- Communicate basic technical questions
- Participate in individual and group activities
- Follow privacy, security and acceptable-use requirements

3.2. Level 2 Entry

Students can enter Level 2 after:

- Successfully completing Level 1
- Completing equivalent introductory data or artificial-intelligence training
- Holding an approved foundational data credential; or
- Demonstrating equivalent knowledge through education, certification, employment experience or a TeckyGuys readiness assessment.

Students entering Level 2 should understand:

- Basic data types

- Rows, columns, fields and records
- Structured and unstructured data
- Spreadsheet formulas and functions
- Basic data cleaning
- Tables and charts
- Summary statistics
- Data privacy
- Artificial-intelligence fundamentals
- The difference between artificial intelligence, machine learning and generative AI
- Basic responsible-AI principles
- Introductory Python concepts or a willingness to complete required preparatory work
- Students without sufficient Python knowledge may be required to complete Python Essentials 1 or an approved equivalent before or during Level 2.

3.3. Level 3 Entry

Students can enter Level 3 after:

- Successfully completing Level 2
- Holding an approved data-analysis, programming or data-science credential
- Demonstrating relevant analytical or machine-learning experience; or
- Passing a TeckyGuys advanced-program readiness assessment.

Students entering Level 3 should be able to:

- Use Python for data analysis
- Work with notebooks
- Clean and transform datasets
- Use common data-analysis libraries
- Write foundational SQL queries
- Create data visualizations
- Interpret descriptive statistics
- Explain basic machine-learning concepts
- Separate training, validation and testing activities

- Evaluate a basic analytical model
- Use version control at a foundational level
- Document a data project
- Explain privacy, bias and responsible-AI concerns

TeckyGuys Academy reviews and approves all direct-entry requests.

DIRECT ENTRY: TeckyGuys determines placement after reviewing prior learning, experience and demonstrated technical readiness.

LEVEL 1

3.4. AI & Data Foundations

Level 1 introduces students to data literacy, data-driven decision-making, artificial-intelligence concepts and responsible use of AI tools.

Students learn how to:

- Explain what data is
- Identify common sources and types of data
- Distinguish structured and unstructured data
- Collect and organize approved data
- Review data quality
- Perform basic calculations
- Summarize data
- Create simple charts and reports
- Interpret basic analytical findings
- Explain artificial intelligence and machine learning
- Recognize common AI applications
- Use approved generative-AI tools responsibly
- Identify basic privacy, security, bias and misinformation risks

- Ask useful questions of data
- Communicate findings clearly
- Complete small beginner data projects

Level 1 is appropriate for students who have never studied data science or artificial intelligence.

It is also appropriate for professionals who use data or AI tools but need a structured foundation.

3.4.1. Level 1 Courses — Part 1

Every Level 1 student completes the following courses available through Cisco Networking Academy:

3.4.1.1. Introduction to Modern AI

Students develop foundational knowledge in:

- Artificial-intelligence concepts
- The development and modern use of AI
- Machine-learning awareness
- Generative-AI concepts
- Natural-language applications
- Computer-vision awareness
- AI-enabled tools and services
- Prompt design fundamentals
- Limitations of AI-generated output
- Hallucination and accuracy concerns
- Human review
- Bias and fairness
- Privacy and security
- Responsible and ethical use
- Workplace applications
- Career awareness

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3.4.2. Level 1 Courses — Part 2

The course introduces artificial intelligence without suggesting that completion alone qualifies a student as an AI engineer or data scientist.

3.4.2.1. Introduction to Data Science

- The purpose of data science
- Data-driven problem-solving
- Sources of data
- Data types
- Data collection
- Data preparation
- Data quality
- Data analysis
- Data visualization
- Data interpretation
- Data-science roles
- Data workflows
- Business and community applications

3.4.3. Level 1 Courses — Part 3

- Privacy and ethical considerations
- Career pathways

3.4.3.1. Foundational Data and Digital Analysis Learning

Students complete the foundational modules assigned by TeckyGuys from approved Cisco Networking Academy, curriculum-provider or TeckyGuys resources.

The assigned learning develops practical awareness of:

- Spreadsheets
- Tables and datasets
- Formulas and functions
- Sorting and filtering
- Data validation

- Basic descriptive statistics
- Charts and dashboards
- Data-quality problems
- Communicating findings
- Responsible data handling

TeckyGuys will publish the exact required course or module titles before enrollment.

If Cisco Networking Academy or an applicable curriculum provider changes a course title or restructures its AI or data portfolio, TeckyGuys may use the current approved equivalent while preserving the published Level 1 outcomes.

3.4.4. Data Practice & Guided Projects — Part 1

TeckyGuys reinforces the required courses through guided AI and data laboratories.

Students complete activities covering:

- Identifying a practical question that data can help answer
- Distinguishing facts, opinions, estimates and predictions
- Identifying qualitative and quantitative data
- Recognizing categorical and numerical variables
- Reviewing structured and unstructured information
- Creating a basic data-collection plan
- Entering approved data into a spreadsheet
- Organizing rows, columns and fields
- Applying basic formatting
- Sorting and filtering records
- Removing duplicate records
- Identifying missing values
- Correcting approved formatting inconsistencies
- Applying basic formulas
- Calculating totals, averages, minimums and maximums
- Calculating percentages
- Creating frequency summaries
- Creating tables and charts

- Selecting an appropriate chart
- Identifying potentially misleading visualizations
- Preparing a simple dashboard
- Describing patterns and exceptions
- Distinguishing correlation from causation
- Identifying data limitations
- Writing a short analytical summary
- Reviewing common AI use cases
- Comparing rule-based automation, machine learning and generative AI
- Writing clear prompts for approved activities
- Reviewing AI-generated output for accuracy

3.4.5. Data Practice & Guided Projects — Part 2

- Identifying unsupported or fabricated claims
- Comparing AI output with verified sources
- Identifying sensitive information that must not be entered into an AI system
- Reviewing basic bias and fairness scenarios
- Documenting when and how AI assistance was used
- Presenting findings to a nontechnical audience

Students must use only approved datasets, accounts, applications and AI services.

Each Level 1 student completes several small projects.

Projects may include:

- A personal or household budget analysis
- A student-attendance summary
- A training-program enrollment report
- A community-needs survey analysis
- A basic sales report
- A service-ticket summary
- A technician performance dashboard
- An equipment-inventory summary
- A school-performance data exercise

- A public-health awareness dataset
- A transportation or logistics report
- A nonprofit program-impact summary
- A data-center incident summary
- An AI-use-case review
- A generative-AI output verification exercise
- A responsible-AI awareness presentation

All projects must use:

- Public data
- Artificial or simulated data
- Properly anonymized data; or
- Data for which TeckyGuys has documented authorization.

Students must not place confidential, personally identifiable, medical, financial, employment or client information into an unauthorized project or AI service.

3.4.6. AI & Data Foundations Practical Assessment

Every Level 1 student completes an AI and Data Foundations practical assessment.

The student must:

- Review an approved problem or question
- Identify the information needed
- Review the source and permitted use of the data
- Organize the approved dataset
- Identify missing, duplicate or inconsistent values
- Perform approved data-cleaning activities
- Calculate required summary measures
- Create appropriate tables or charts
- Identify meaningful patterns
- Identify limitations in the data
- Prepare a short analytical report
- Review an approved AI use case

- Use an approved AI tool for an assigned activity, where applicable
- Verify the material AI-generated claims
- Document the use of AI assistance
- Identify privacy, bias, security or accuracy risks
- Present and explain the findings

The assessment evaluates:

- Data literacy
- Data organization
- Spreadsheet use
- Data cleaning
- Basic calculations
- Chart selection
- Interpretation
- AI awareness
- Responsible-AI judgment
- Privacy and security awareness
- Verification
- Documentation
- Communication
- Academic integrity
- Professional conduct

EVIDENCE: Datasets, workbooks, notebooks, visualizations and explanations must accurately represent the student's own work.

3.4.7. Level 1 Completion and Award

To complete Level 1, the student must:

- Complete all required Level 1 courses
- Complete the TeckyGuys practical laboratories
- Complete the required guided projects

- Pass the Level 1 practical assessment
- Meet attendance and participation requirements
- Follow privacy, security and acceptable-use requirements
- Follow conduct and academic-integrity standards
- Resolve applicable academic and administrative requirements

Eligible students receive:

- Applicable Cisco Networking Academy or curriculum-provider course certificates
- Applicable digital badges
- The TeckyGuys Academy AI & Data Foundations Award

Level 1 provides foundational preparation for continued study in data analytics, data science, machine learning, artificial intelligence, programming, cloud computing and business intelligence.

The Level 1 award is an academy pathway award.

It is not a professional data-science, machine-learning or AI-engineering certification.

Level 2 — Data Analytics & Applied AI

3.5. Applied Data Analytics & Python

Level 2 moves students from general data literacy into structured data analytics, Python-based analysis and introductory applied artificial intelligence.

Students learn to:

- Define an analytical problem
- Obtain and evaluate approved data
- Clean and transform datasets
- Analyze data using spreadsheets, SQL and Python
- Apply descriptive and introductory inferential statistics
- Create meaningful visualizations
- Build reports and dashboards

- Explain introductory machine-learning workflows
- Prepare and evaluate basic predictive models
- Use approved AI tools within a documented workflow
- Identify bias, privacy, security and data-governance risks
- Communicate findings to technical and nontechnical audiences
- Complete portfolio-ready analytical projects
- Level 2 is designed for:
 - Students who have completed Level 1
 - Learners with equivalent data foundations
 - Aspiring data analysts
 - Aspiring business-intelligence analysts
 - Aspiring junior data scientists
 - Operations and reporting professionals
 - Software developers seeking data skills
 - IT professionals working with operational data
 - Cybersecurity analysts
 - Network and data center personnel
 - Cloud and DevOps candidates
 - Business professionals seeking stronger analytical ability
 - Students preparing for applied-data or AI responsibilities

3.5.1. Level 2 Courses — Part 1

Every Level 2 student completes the following courses available through Cisco Networking Academy:

3.5.1.1. Data Analytics Essentials

Students develop knowledge and practical ability in:

- The data-analysis process
- Defining analytical questions
- Data collection
- Data preparation
- Data quality

- Data cleaning
- Data transformation
- Spreadsheet-based analysis
- Statistical summaries
- Data exploration
- Pattern identification
- Data visualization
- Dashboard and reporting concepts
- Interpretation of results
- Communicating analytical findings
- Privacy and ethical considerations
- Data-related career awareness

Data Analytics Essentials provides the principal analytical foundation for Level 2.

3.5.1.2. Data Science Essentials with Python

Students develop practical knowledge and ability in:

- Python for data-science activities
- Notebook-based analysis
- Data structures
- Data import

3.5.2. Level 2 Courses — Part 2

- Data inspection
- Dataframe operations
- Exploratory data analysis
- Relationships between variables
- Preparing data for modeling
- Introductory machine-learning concepts
- Model-development workflows
- Model evaluation
- Interpreting results
- Documenting a data-science project

Students without sufficient Python foundations may be required to complete Python Essentials 1 or an approved equivalent.

3.5.2.1. Approved Applied-AI Learning

Students complete an approved applied-AI course or module assigned by TeckyGuys.

This may include AI learning available through Cisco Networking Academy and an approved curriculum partner, including appropriate IBM SkillsBuild learning where available.

The assigned learning may address:

- Foundations for understanding AI
- Language applications
- Computer vision
- Machine-learning awareness
- Generative AI
- AI use cases
- Prompting and human oversight
- Ethical and responsible AI
- Bias and fairness
- Privacy and security
- AI-related career awareness

TeckyGuys will identify the exact required applied-AI course or modules before enrollment.

If Cisco Networking Academy or an applicable curriculum provider changes a course title, sequence or availability, TeckyGuys may use the current approved equivalent while preserving the published Level 2 outcomes.

3.5.3. Applied Analytics Practice — Part 1

TeckyGuys reinforces the required curriculum through structured data-analysis and applied-AI laboratories.

Students complete activities covering:

- Translating a business or operational problem into analytical questions
- Identifying stakeholders
- Defining the scope of an analysis

- Creating a data dictionary
- Reviewing data ownership and permitted use
- Importing approved datasets
- Inspecting dataset structure
- Identifying data types
- Profiling data quality
- Handling approved missing values
- Removing duplicate records
- Standardizing categories
- Correcting formatting inconsistencies
- Identifying potential outliers
- Recording data-cleaning decisions
- Using spreadsheet formulas and lookup functions
- Creating pivot tables
- Preparing summary reports
- Writing foundational SQL queries
- Selecting, filtering and sorting database records
- Grouping and aggregating data
- Joining approved tables
- Using Python notebooks
- Importing approved Python libraries
- Working with arrays and dataframes

3.5.4 Applied Analytics Practice — Part 2

- Selecting, filtering and transforming data
- Calculating descriptive statistics
- Exploring distributions
- Examining relationships between variables
- Creating charts using approved Python libraries
- Improving chart labels and readability
- Preparing dashboards

- Selecting meaningful performance indicators
- Avoiding misleading visual presentations
- Separating explanatory and predictive analysis
- Preparing features and target values
- Splitting approved data for training and evaluation
- Creating an introductory machine-learning model
- Reviewing model output
- Calculating or interpreting approved evaluation measures
- Comparing model results with a simple baseline
- Identifying possible data leakage
- Identifying class-imbalance concerns
- Reviewing model limitations
- Conducting basic bias and fairness checks
- Recording model assumptions
- Using approved AI assistance for research, analysis or documentation
- Verifying AI-generated recommendations
- Preparing technical and executive summaries
- Presenting analytical findings
- Responding to stakeholder questions
- Creating a portfolio entry

The exact tools used may vary according to licensing, instructor access, course requirements and laboratory availability.

3.5.5 Data Analytics Team Simulation

Students participate in a simulated analytics engagement.

Working individually or in an assigned team, students must:

- Receive an approved analytical request
- Identify the intended decision or operational need
- Clarify the stakeholders and users
- Define the analytical questions
- Identify the required data

- Review data ownership, access and permitted use
- Create a basic project plan
- Assign or accept team responsibilities
- Inspect the dataset
- Create a data dictionary
- Clean and transform the data
- Record material changes
- Perform the required analysis
- Create appropriate visualizations
- Review the findings for accuracy
- Identify limitations and risks
- Conduct a peer review
- Correct approved issues
- Prepare technical and management summaries
- Present the completed analysis
- Conduct a project retrospective

The simulation emphasizes:

- Problem definition
- Data governance
- Analytical accuracy
- Documentation
- Teamwork
- Peer review
- Visualization
- Communication
- Privacy
- Responsible AI
- Professional judgment
- Ethical conduct

Students are assessed on both the completed analysis and the process used to produce it.

TEAM WORKFLOW: Students must document the question, data source, preparation, analysis, quality checks, findings and presentation decisions.

3.5.6. Data Analytics Portfolio Projects

Every Level 2 student completes approved projects suitable for inclusion in an entry-level data portfolio.

Projects may include:

- A sales-performance analysis
- A customer-service dashboard
- A technician-dispatch analysis
- An equipment-failure trend report
- A network-incident analysis
- A data-center operational dashboard
- A cybersecurity event summary
- A student-retention analysis
- A workforce-training outcomes report
- A nonprofit program-impact analysis
- A transportation-demand analysis
- An inventory and procurement dashboard
- A financial-literacy dataset analysis
- A public-health trend analysis using authorized public data
- A predictive-maintenance demonstration using simulated data
- A basic customer or service classification exercise
- A forecasting awareness project
- An AI-assisted document-classification demonstration
- A natural-language data exploration exercise
- A responsible-AI risk assessment

Each project must include:

- A defined problem

- Identified stakeholders
- The source and permitted use of the data
- A data dictionary
- Documented cleaning activities
- An analysis
- Appropriate visualizations
- Findings
- Limitations
- Privacy and ethical considerations
- A technical summary
- A nontechnical summary
- Supporting files or code
- A student presentation

Students must identify all external data, code, libraries, templates, models and AI assistance used.

3.5.7. Applied Data Analytics Capstone

Every Level 2 student completes a Data Analytics and Applied AI capstone.

The student must:

- Review an approved business, operational or community problem
- Identify the stakeholders and intended decision
- Define the analytical questions
- Identify the required data
- Confirm the source and authorized use of the data
- Create a data dictionary
- Inspect and profile the dataset
- Clean and transform the data
- Document material data changes
- Analyze the data using approved spreadsheet, SQL or Python tools
- Calculate appropriate summary statistics
- Create accurate and accessible visualizations

- Build a report or dashboard
- Develop an approved introductory analytical or machine-learning component
- Compare the result with an appropriate baseline
- Evaluate the analytical or model output
- Identify errors, bias, privacy and security risks
- Explain the limitations of the data and methodology
- Record approved AI assistance
- Verify material AI-generated claims or recommendations

The capstone evaluates:

- Problem definition
- Data sourcing
- Data governance
- Data cleaning
- Spreadsheet, SQL or Python ability
- Statistical reasoning
- Exploratory analysis
- Data visualization
- Dashboard or report quality
- Introductory model development
- Model evaluation
- Responsible-AI judgment
- Bias awareness
- Privacy and security
- Documentation
- Communication
- Ethical conduct
- Professional judgment

3.5.8. Level 2 Completion and Award

To complete Level 2, the student must:

- Complete all required Level 2 courses
- Complete the TeckyGuys data-analysis and applied-AI laboratories
- Participate in the analytics team simulation
- Complete the required portfolio projects
- Pass the Level 2 capstone assessment
- Meet attendance and participation requirements
- Follow privacy, security, data-governance and acceptable-use requirements
- Follow conduct and academic-integrity standards
- Resolve applicable academic and administrative requirements

Eligible students receive:

- Applicable Cisco Networking Academy or curriculum-provider course certificates
- Applicable digital badges
- The TeckyGuys Academy Data Analytics & Applied AI Award

Level 2 supports preparation for junior data-analysis, reporting, business-intelligence and applied-AI support responsibilities.

The completed portfolio may provide evidence of the student's work, but it does not guarantee employment or acceptance for a particular position.

Level 3 — Advanced Data Science, Machine Learning & AI Solutions

3.6. Status and Advanced-Level Overview

Level 3 is the planned advanced stage of the AI & Data Science Pathway.

It will be delivered as a TeckyGuys advanced practical program using approved programming languages, data platforms, databases, machine-learning frameworks, cloud environments, AI services and vendor learning resources.

Enrollment will open after TeckyGuys confirms:

- Qualified instructor availability
- Data-science laboratory readiness
- Required software and licensing
- Approved datasets
- Database and data-storage environments
- Computing and cloud resources
- Machine-learning and AI platforms
- Data-protection and governance procedures
- Model-development and review procedures
- Assessment and capstone-supervision procedures

TeckyGuys will publish the exact required vendor courses, platforms, libraries and services before Level 3 enrollment opens.

Until these requirements are confirmed, TeckyGuys will not advertise Level 3 as open for enrollment.

Level 3 prepares qualified students to design, develop, evaluate, document and operationalize more substantial data-science and AI solutions.

Students progress beyond introductory analysis into:

- Advanced data preparation
- Statistical analysis
- Machine-learning development
- Feature engineering
- Model selection and evaluation
- Natural-language-processing awareness
- Computer-vision awareness
- Generative-AI application development
- Data engineering
- Cloud-based data and AI workflows
- Model deployment
- Monitoring and maintenance
- Responsible-AI governance

- AI-solution delivery

Level 3 is designed for students progressing toward:

- Junior Data Scientist
- Machine-Learning Analyst
- Applied-AI Developer
- AI Solutions Associate
- Junior Machine-Learning Engineer
- Data Science Associate
- Data Engineering Technician
- Analytics Engineer
- Business-Intelligence Developer
- AI Application Developer
- Model Operations Support Technician
- Junior MLOps Practitioner
- Data and AI Consultant responsibilities

PLANNED DELIVERY: Level 3 opens only after qualified instructors, laboratories, software, licensing and supervision controls are confirmed.

3.6.1. Advanced AI & Data Curriculum — Part 1

Level 3 does not claim additional Cisco courses unless those courses are specifically identified before enrollment.

The TeckyGuys advanced curriculum covers the following integrated learning areas:

3.6.1.1. Advanced Data Preparation and Statistical Analysis

Students develop practical ability in:

- Analytical problem formulation
- Sampling concepts
- Data distributions
- Measures of central tendency and dispersion

- Probability foundations
- Confidence and uncertainty awareness
- Hypothesis-testing concepts
- Correlation
- Regression
- Experimental-design awareness
- Time-series awareness
- Missing-data strategies
- Outlier review
- Data transformation
- Feature scaling
- Encoding categorical variables
- Feature selection
- Data leakage prevention
- Reproducible analysis
- Statistical limitations
- Communicating uncertainty

3.6.1.2. Machine-Learning Development

- Supervised learning
- Unsupervised learning
- Regression models
- Classification models
- Clustering
- Dimensionality-reduction awareness
- Training, validation and test datasets
- Cross-validation
- Feature engineering
- Model selection
- Hyperparameter awareness
- Baseline models
- Model comparison

- Underfitting and overfitting
- Evaluation metrics
- Error analysis
- Class imbalance
- Model interpretation
- Reproducible experiments
- Model documentation

3.6.1.3. Natural Language, Vision and Generative AI

Students develop practical awareness and approved project experience in:

- Natural-language processing
- Text preparation
- Text classification
- Information extraction
- Sentiment-analysis awareness
- Embeddings
- Semantic search
- Computer-vision concepts
- Image classification
- Object-detection awareness
- Generative-AI models

3.6.2. Advanced AI & Data Curriculum — Part 2

- Large language models
- Prompt design
- Retrieval-augmented generation
- Tool-enabled AI applications
- Output validation
- Hallucination controls
- Content-safety controls
- Human review
- Copyright and attribution concerns

- Responsible deployment

The precise scope depends on instructor expertise, computing resources, licensing and approved platforms.

3.6.2.1. Data Engineering and AI Platforms

- Data pipelines
- Data ingestion
- Batch and streaming concepts
- Structured and unstructured storage
- Relational databases
- Approved nonrelational data stores
- Data warehouses
- Data lakes
- Data validation
- Workflow automation
- Data lineage
- Metadata
- Access control
- Data retention
- Versioning
- Reproducible environments
- Cloud data services
- Cost awareness
- Pipeline monitoring
- Recovery and troubleshooting

3.6.2.2. Deployment, MLOps and AI Governance

- Packaging an analytical model
- Creating an approved prediction service
- API-based model access
- Environment and dependency management
- Container awareness

- Model versioning
- Experiment tracking
- Continuous-integration concepts
- Controlled deployment
- Model validation
- Performance monitoring
- Drift awareness
- Data-quality monitoring
- Logging
- Rollback planning
- Incident response
- Model cards
- Risk classification
- Human oversight
- Bias and fairness review
- Privacy-impact awareness
- Security testing
- Change approval
- Model retirement
- Governance documentation

These areas form one integrated advanced program.

3.6.3. Advanced AI & Data Practical Training

Students complete advanced activities covering:

- Reviewing an AI or data-science project brief
- Conducting stakeholder discovery
- Defining the intended use and prohibited uses
- Identifying success criteria
- Reviewing legal, ethical and operational constraints
- Creating a data-management plan
- Identifying approved data sources

- Preparing a data dictionary
- Documenting data lineage
- Profiling data quality
- Cleaning and transforming complex datasets
- Preparing reproducible notebooks or scripts
- Applying statistical methods
- Engineering approved features
- Creating a baseline model
- Training multiple approved models
- Comparing model performance
- Reviewing underfitting and overfitting
- Conducting error analysis
- Reviewing class imbalance
- Interpreting model behavior
- Conducting approved bias and fairness checks
- Documenting limitations
- Creating an approved natural-language, vision or generative-AI component
- Designing prompts and structured outputs
- Grounding AI output in approved information
- Testing for unsupported output
- Creating human-review procedures
- Developing an approved data pipeline
- Using version control for code and configuration
- Recording experiments
- Packaging a model or analytical service
- Creating an approved API
- Deploying to an approved development or testing environment
- Configuring logs and health checks
- Monitoring data and model behavior
- Investigating a simulated model incident
- Preparing rollback and recovery procedures
- Preparing a model card

- Preparing technical, governance and user documentation
- Presenting technical and management summaries

The exact frameworks, models, services and platforms used may vary according to licensing, instructor access, employer relevance, security requirements and laboratory availability.

LEVEL 3 • GOVERNANCE

3.6.4. Data, AI and Authorization Requirements

Before participating in Level 3 laboratories, each student must:

- Use only assigned accounts, datasets and environments
- Follow the stated data-access permissions
- Use data only for its approved purpose
- Protect personal and confidential information
- Apply approved anonymization or de-identification procedures
- Avoid attempting to re-identify individuals
- Protect passwords, keys, tokens and other secrets
- Use only approved AI models and services
- Review third-party platform terms
- Review dataset and model licenses
- Record the source of external data
- Record material transformations
- Follow data-retention and deletion requirements
- Test models only in assigned environments
- Avoid deploying models to production without authorization
- Follow approved review, change and release procedures
- Report unexpected access or data exposure
- Report unsafe, discriminatory or misleading model behavior
- Stop an experiment or deployment when material harm may occur
- Follow applicable laws, organizational policies and professional standards

Students must not:

- Collect data without authorization
- Scrape restricted systems or services
- Use stolen, leaked or improperly obtained data
- Upload confidential data to an unauthorized AI service
- Attempt to identify anonymous individuals
- Train or test a model on prohibited information
- Deploy an AI system without required approval
- Misrepresent model accuracy or capability
- Conceal known bias, errors or limitations
- Use AI to make prohibited or unauthorized decisions
- Access or interfere with another person's account, system, model or dataset

SCOPE CONTROL: Access is limited to assigned data, models, systems and services. Production data or deployment access is never implied by course completion.

3.6.5. Advanced AI & Data Capstone and Completion

Every Level 3 student completes an Advanced Data Science, Machine Learning and AI Solutions capstone.

The student must:

- Review an approved organizational, business or community problem
- Identify the stakeholders and intended users
- Define the intended use and prohibited uses
- Establish measurable success criteria
- Identify privacy, security, fairness and operational requirements
- Prepare a project and data-management plan
- Identify and document approved data sources
- Create a data dictionary and lineage record
- Clean, transform and validate the data
- Conduct exploratory and statistical analysis
- Prepare an appropriate baseline

- Engineer approved model features
- Train and compare approved models
- Select and justify an appropriate approach
- Evaluate performance using appropriate measures
- Conduct error, bias and limitation reviews
- Create an approved AI or machine-learning solution component
- Apply human-review and safety controls
- Package the model or analytical service
- Deploy it to an approved testing environment
- Configure applicable logging, monitoring and health checks
- Investigate and resolve a simulated model or data incident
- Prepare a rollback, recovery or model-retirement plan
- Create a model card or equivalent documentation
- Prepare technical, governance and user documentation
- Present and defend the completed solution
- Demonstrate compliance with data, access, privacy and security requirements

The capstone evaluates:

- Problem formulation
- Stakeholder analysis
- Data governance
- Data preparation
- Statistical reasoning
- Feature engineering
- Model development
- Model evaluation
- Error analysis
- Bias and fairness review
- Responsible-AI design
- Security and privacy
- Deployment
- Monitoring

- Documentation
- Communication
- Project management
- Professional judgment
- Ethical conduct

After Level 3 is activated, students must

- Complete the published Level 3 curriculum
- Complete all required advanced data and AI laboratories
- Complete the assigned team and governance activities
- Pass the Level 3 capstone assessment
- Meet attendance and participation requirements
- Follow access, privacy, security, responsible-AI and acceptable-use requirements
- Follow conduct and academic-integrity standards
- Resolve applicable academic and administrative requirements

Eligible students receive:

- Applicable approved vendor course certificates or badges, where available
- The TeckyGuys Academy Advanced Data Science, Machine Learning & AI Solutions Award

The TeckyGuys award is an academy pathway award.

It is not a Cisco, IBM, Microsoft, Google, AWS or other third-party professional certification.

RESOURCES

3.6.6. AI and Data Tools, Professional Standards and Academic Integrity

Depending on the pathway level and laboratory availability, students may work with approved versions of:

- Spreadsheet applications
- CSV and JSON files
- Relational databases

- SQL
- Python
- Jupyter notebooks
- Approved cloud notebooks
- Python data-analysis libraries
- Statistical libraries
- Data-visualization libraries
- Machine-learning libraries
- Approved deep-learning demonstrations
- Data-cleaning tools
- Business-intelligence and dashboard tools
- Database-management tools
- API-development and testing tools
- Version-control systems
- Approved source-code repositories
- Data-validation tools
- Experiment-tracking tools
- Model-evaluation tools
- Model-interpretation tools
- Approved generative-AI services
- Natural-language-processing tools
- Computer-vision tools
- Data-pipeline tools
- Virtual machines
- Containers
- Approved cloud data and AI platforms
- Logging and monitoring tools
- Diagramming and project-planning tools
- Cisco Networking Academy resources
- Approved curriculum-provider environments

Tools, libraries, models and platforms may change as technology, licensing, security requirements and workplace practices evolve.

Use of a third-party tool does not mean students must purchase that provider's course, subscription or certification.

Students are expected to demonstrate professional discipline throughout the pathway.

This includes

- Understanding the problem before analyzing data
- Confirming the intended use of the analysis
- Confirming data ownership and permitted use
- Collecting only necessary information
- Protecting personal and confidential data
- Checking data quality
- Recording material data changes
- Selecting appropriate analytical methods
- Comparing results with reasonable baselines
- Avoiding unsupported causal claims
- Reporting uncertainty
- Identifying limitations
- Avoiding misleading charts or statistics
- Reviewing model errors
- Checking for bias and unfair outcomes
- Protecting passwords, keys and confidential information
- Respecting data, software and model licenses
- Reviewing generated output before use
- Maintaining human oversight
- Recording external tools, models and assistance
- Communicating findings honestly
- Refusing to manipulate results improperly
- Following approved deployment procedures
- Monitoring deployed solutions
- Reporting unsafe or unexpected behavior

- Maintaining professional technical records

Producing an accurate-looking chart or a functioning model is not sufficient for successful data or AI work.

Students must also demonstrate appropriate data use, analytical reasoning, verification, privacy, security, fairness, documentation and professional judgment.

AI & Data Science students must follow TeckyGuys academic-integrity requirements.

Students must not:

- Submit another person's analysis, code or model as their own
- Copy a complete project without authorization
- Fabricate, alter or conceal data improperly
- Fabricate analytical results
- Fabricate tests, model performance or development history
- Selectively hide results that contradict a preferred conclusion
- Use unauthorized solutions during an assessment
- Misrepresent team contributions
- Use AI to avoid demonstrating required knowledge
- Submit AI-generated analysis they cannot explain or verify
- Upload restricted data to an external AI service
- Use generated code without testing it
- Conceal material AI assistance
- Misrepresent AI-generated content as independently verified fact

Where AI assistance is permitted, students must:

- Follow the instructor's stated rules
- Use only approved tools and accounts
- Avoid entering confidential or personal information
- Disclose material AI assistance
- Review and understand generated content
- Verify material factual claims
- Test generated code
- Review output for bias and unsafe recommendations

- Identify applicable sources
- Record important prompts or methods when required
- Remain responsible for the final submission
- TeckyGuys may require a student to explain, reproduce or modify submitted analysis or code during an assessment.

A student who cannot explain material parts of a submitted project may be required to complete an additional supervised assessment.

GOVERNANCE

3.6.7. Responsible AI, Privacy and Data Governance

Responsible AI and data governance are required throughout the pathway.

Students learn to consider:

- Why data is being collected
- Whether collection is authorized
- Whether the data is necessary
- How consent applies
- Whether personal information is present
- Whether sensitive information is present
- Who is permitted to access the data
- How long the data should be retained
- Whether the dataset is representative
- Whether historical bias may be present
- Whether a model could affect individuals unfairly
- Whether human review is required
- Whether the output can be explained
- Whether the model is sufficiently accurate for its intended use
- Whether a safer non-AI method is available
- Whether the system should be deployed
- How errors will be reported and corrected

- How a model will be monitored
- When a model should be suspended or retired

Training activities do not authorize students to make real decisions concerning another person's

- Employment
- Education
- Credit
- Insurance
- Healthcare
- Housing
- Immigration
- Benefits
- Legal status
- Safety
- Access to essential services

Any project involving a sensitive or high-impact use case must use an approved simulation or properly governed dataset and must include appropriate human oversight.

RESPONSIBLE USE: Students must protect privacy, document AI assistance, evaluate outputs and follow assigned data-governance controls.

PROGRAM PLANNING

3.6.8. External Platforms, Certifications and Program Formats

The core pathway is built around AI and data courses available through Cisco Networking Academy and TeckyGuys practical training.

Third-party resources may be introduced for demonstrations, laboratories, optional enrichment or certification preparation.

Examples may include resources relating to:

- IBM SkillsBuild AI learning
- Microsoft data and AI credentials
- Microsoft Power BI
- Microsoft Azure AI
- AWS data and machine-learning services
- Google Cloud data and AI services
- Google data-analytics learning
- Databricks
- Tableau
- Python
- SQL
- Database technologies
- Data engineering
- Machine learning
- Generative AI
- Natural-language processing
- Computer vision
- Responsible AI
- Cloud computing
- MLOps
- Data governance
- Vendor-specific analytics platforms

These resources are not automatically required for every AI & Data Science Pathway student.

Unless expressly stated in the student's enrollment agreement:

- Third-party courses are not required for the TeckyGuys pathway award
- Professional certification examinations are not included
- Examination vouchers are not included
- Commercial software subscriptions are not included
- Cloud-service charges are not included
- Paid datasets are not included
- Students are not required to purchase every tool demonstrated

- Optional external certificates do not replace TeckyGuys assessments
- Public deployment of a model is not guaranteed
- Vendor-platform access is not guaranteed beyond the stated enrollment period
- Continued access to a hosted notebook, dashboard, dataset or model is not guaranteed

TeckyGuys will identify any required external course, platform, examination, subscription fee before enrollment.

Self-Paced Learning

Students complete assigned Cisco courses and applicable TeckyGuys learning activities within the stated access period.

Self-paced enrollment includes only the services identified in the enrollment agreement.

It does not automatically include the complete instructor-led laboratory, analytics simulation, portfolio review, capstone assessment or career-support experience.

3.6.9. 12-Week Cohort Program

Students complete one pathway level through a structured schedule that includes:

- Assigned Cisco Networking Academy courses or the published Level 3 curriculum
- Instructor-led sessions
- Guided data and AI laboratories
- Analytical assignments
- Technical reviews
- Peer review
- Responsible-AI activities
- Professional-development activities
- Portfolio development
- A final practical assessment or capstone

Students should expect to complete analytical assignments outside scheduled instructor sessions.

The amount of additional work depends on the pathway level, the student's previous experience and the assigned projects.

3.6.10. 24-Week Career Transition Program

The 24-Week AI & Data Science Career Transition Program combines:

- Level 1 — AI & Data Foundations
- Level 2 — Data Analytics & Applied AI

The program provides a structured transition from beginner data literacy into junior-level data-analysis, reporting, business-intelligence and applied-AI support responsibilities.

3.6.11. Level 3 Advanced Program

Level 3 will be delivered separately after instructor, laboratory, dataset, software, cloud, governance and licensing requirements have been confirmed.

Students must complete Level 2 or demonstrate equivalent Python, data-analysis and introductory machine-learning knowledge before entering Level 3.

CERTIFICATION NOTICE: Certification preparation is not the certification itself. Exams, vouchers and provider decisions remain separate unless expressly included.

3.6.12. Student Journey, Awards and Career Opportunities

AI and Data Foundations Route

- Complete Introduction to Modern AI
- Complete Introduction to Data Science
- Complete assigned foundational data learning
- Complete TeckyGuys spreadsheet, visualization and responsible-AI laboratories
- Complete the required guided projects
- Pass the Level 1 practical assessment
- Receive applicable course recognition and the TeckyGuys Level 1 award
- Progress to Level 2

Data Analyst and Applied-AI Route

- Complete Data Analytics Essentials

- Complete Data Science Essentials with Python
- Complete the assigned applied-AI learning
- Complete TeckyGuys spreadsheet, SQL, Python and visualization laboratories
- Participate in the analytics team simulation
- Complete the required portfolio projects
- Pass the Level 2 capstone
- Receive applicable course recognition and the TeckyGuys Level 2 award
- Pursue internships, apprenticeships and junior analytical opportunities
- Prepare for an applicable professional examination where appropriate

Advanced Data Science and AI Route

- After Level 3 is activated
- Complete the published advanced curriculum
- Complete advanced data preparation and statistics laboratories
- Complete machine-learning development and evaluation activities
- Complete approved natural-language, vision or generative-AI activities
- Complete data-engineering and deployment exercises
- Complete responsible-AI and governance reviews
- Pass the Level 3 capstone
- Receive the TeckyGuys Level 3 award and applicable vendor recognition
- Pursue developing data-science, machine-learning or AI opportunities
- Continue preparing for appropriate professional certifications

Students do not have to complete every level to receive recognition for a successfully completed individual level.

Depending on the level completed, eligible students receive:

- Applicable Cisco Networking Academy course-completion certificates
- Applicable curriculum-provider certificates or digital badges
- Applicable approved vendor course recognition
- The corresponding TeckyGuys Academy pathway-level award

Professional certifications—including Cisco, IBM, Microsoft, AWS, Google Cloud, Databricks and other data or AI certifications—require separate provider-controlled examinations and certification requirements.

Certification examination fees are separate unless expressly included in the student's enrollment agreement.

A course-completion certificate, digital badge or TeckyGuys pathway award must not be represented as a professional data-science, machine-learning or AI-engineering certification.

After Level 1

Students can pursue introductory roles and development opportunities such as

- Data Literacy Trainee
- Data Support Intern
- Reporting Assistant
- Spreadsheet Assistant
- Junior Data-Entry and Quality Assistant
- AI Awareness Intern
- Business Data Assistant
- Research Data Assistant
- Digital Projects Assistant
- Operations Reporting Trainee
- Data Laboratory Assistant
- Technology Intern
- Junior Dashboard Assistant
- Data and AI Apprentice

After Level 2

Students can pursue entry-level or developing roles such as

- Junior Data Analyst
- Entry-Level Data Analyst
- Reporting Analyst
- Business-Intelligence Analyst Trainee
- Junior Business-Intelligence Analyst

- Operations Data Analyst
- Data Quality Analyst
- Data Support Technician
- Junior Python Data Analyst
- Dashboard Developer Trainee
- Analytics Support Specialist
- Marketing Data Analyst Trainee
- Workforce Data Analyst
- Service Operations Analyst
- Junior AI Solutions Assistant
- Applied-AI Support Technician
- Machine-Learning Operations Trainee
- Data Science Intern
- Junior Database Reporting Analyst

After Level 3

After the advanced program is activated and successfully completed, students can pursue developing roles such as

- Junior Data Scientist
- Data Scientist
- Machine-Learning Analyst
- Junior Machine-Learning Engineer
- Applied-AI Developer
- AI Solutions Associate
- AI Application Developer
- Analytics Engineer
- Junior Data Engineer
- Business-Intelligence Developer
- Predictive Analytics Associate
- Natural-Language-Processing Assistant
- Computer-Vision Assistant
- Generative-AI Solutions Associate

- Junior MLOps Practitioner
- Model Operations Support Analyst
- Data and AI Consultant
- Responsible-AI Analyst
- Data Science and Automation Specialist

Job titles and qualification requirements differ by employer.

Some positions require

- A degree or diploma
- Professional certification
- Previous analytical or programming experience
- A strong project portfolio
- Advanced mathematics or statistics
- Knowledge of specific programming languages
- Database experience
- Cloud-platform knowledge
- Industry-specific knowledge
- Technical interviews or practical assessments
- Background screening
- Security clearance
- Work authorization
- Onsite, remote or hybrid availability

Completion of a pathway level does not by itself establish that a graduate is qualified for a senior data scientist, senior machine-learning engineer, AI architect, research scientist or senior data-engineering position.

3.6.13. Related Pathways, Important Notice and Contact

AI and data knowledge provides a strong foundation for continued study.

After Level 1 or Level 2, students may progress into:

- Programming & Development
- Cloud & DevOps
- Cybersecurity

- Linux & Systems Administration
- Networking & Infrastructure
- Data Center Engineering
- IT Support

AI and data skills are particularly valuable for:

- Software development
- Business intelligence
- Cybersecurity analytics
- Network analytics
- Infrastructure monitoring
- Predictive maintenance
- Cloud automation
- DevOps
- Systems administration
- Data center operations
- Customer-service analysis
- Financial analysis
- Healthcare analytics
- Education and workforce analysis

Progression is subject to the entry requirements of the selected pathway.

TeckyGuys may require a readiness assessment when a student seeks direct entry into a higher pathway level.

TeckyGuys Academy provides artificial-intelligence and data education, practical training, assessment, portfolio development and career-development support.

Completion of a pathway level does not guarantee:

- Passing a professional certification examination
- Receiving a Cisco or third-party professional certification
- Internship or employment placement
- A particular data, machine-learning or AI position
- Acceptance of a student project by an employer

- A particular salary or contract rate
- Access to an employer's data, models or systems
- Publication or production deployment of a model
- Commercial success of an analytical solution
- A particular level of model accuracy
- Selection by an employer
- Admission into a higher level without meeting its entry requirements

Cisco, IBM, Microsoft, AWS, Google Cloud, Databricks and other providers control their respective examinations, fees, policies, validity periods and certification decisions.

Employment outcomes depend on the student's:

- Data knowledge
- Analytical reasoning
- Statistical understanding
- Programming ability
- Practical performance
- Project portfolio
- Communication
- Professional conduct
- Certification status
- Education
- Experience
- Industry knowledge
- Location
- Work authorization
- Performance during technical interviews
- Employer requirements

Students retain ownership of eligible original work they create unless a separate written project, employment, client, data-provider or sponsorship agreement states otherwise.

Students must respect:

- Data ownership

- Privacy
- Confidentiality
- Copyright
- Database rights
- Software licenses
- Open-source license conditions
- Dataset licenses
- Model licenses
- Platform terms
- Employer intellectual property
- Client intellectual property
- TeckyGuys instructional materials

Students must never access, collect, copy, modify, analyze, upload, train on, publish, deploy or interfere with data, models, accounts, applications, databases, servers or information without proper authorization.

All AI and data activities must be conducted:

- Within assigned access
- On approved systems and projects
- Using approved data
- For approved purposes
- Under applicable supervision
- According to organizational procedures
- In accordance with applicable laws
- In accordance with responsible-AI principles
- In accordance with professional and ethical standards

Contact TeckyGuys Academy

- Website: www.teckyguy.com
- Email: info@teckyguy.com
- Telephone: (737) 397-1127

FINAL MESSAGE Explore your pathway. Develop practical skills. Prepare for opportunity.